

Fund Development Coordinator Report

February 2014

Endowment, Flow Through and Opportunity Fund Contribution Summary

September 2013

Donor	Fund Type	Amount	Board/Staff Steward(s)
Rob Niedermayer	Niedermayer Family Fund	\$2000	Theresa/Wayne/Riley
TOTAL		<u>\$2,000</u>	

October 2013

Donor	Fund Type	Amount	Board/Staff Steward(s)
Edge Sports Consulting	Niedermayer Family Fund	\$10,000	Theresa/Wayne/Riley
Lotus Books	Dahleen Muskego Fund	\$30	Norman Weitzel/Theresa/Riley
Max's Place	Dahleen Muskego Fund	\$40	Norman Weitzel/Theresa/Riley
TOTAL		<u>\$10,070</u>	

December 2013

Donor	Fund Type	Amount	Board/Staff Steward(s)
	General Endowment Fund	\$25	Lee-Ann Crane
	In Memoriam	\$25	Melba Hanson
	Arts Opportunity Fund	\$100	Bev Bull
Friends of Fort Steele	Friends of Fort Steele Fund	\$9,000	Theresa/Riley
Falkins Insurance Group	Falkins Endowment (NEW)	\$15,000	Wayne/Theresa/Riley
	Key City Gymnastics Flow Through	\$500	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$6,900	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa

December 2013

Donor	Fund Type	Amount	Board/Staff Steward(s)
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Key City Gymnastics Flow Through	\$100	Theresa
	Rotary Paint the Train Flow Through	\$500	Carol
	Key City Gymnastics Flow Through	\$672	Theresa
	Rotary Paint the Train Flow Through	\$100	Theresa
December 2013 Donation to Operating Expenses			
Donor			
East Kootenay Chamber of Mines		\$6000	Riley/Wayne/Corinne/Lorraine/Dave
TOTAL		\$51,692	

January 2014 Summary of Activity

- Business Outreach with board representative Corinne Friesen
- Fund template development with board representative Bev Bull
- Letter developed and sent to service clubs asking for presentation time at their meetings
- Letter of Support writing for grant application
- Improvement of CDCF grant application form
- Giving Fair partnership meeting with Patricia Whalen(CCS), Theresa Bartraw (SPC)
- Rescheduling of Stand Up for Charity to October 2014
- Support Youth Program Assistant with task planning and questionnaire development and implementation
- Liaised with Peter Stefano and Adele regarding Falkins donation
- Liaised with Ursula Brigl regarding Friends of the Public Library Endowment
- Met with Donna Grainger of EKFH, in the process of scheduling a meeting February with EKFH Finance Committee
- Worked with CDCF Advisor Katherine Hough regarding: Cranbrook Masonic Lodge, Falkins Insurance, East Kootenay Children First
- Contributed Editorial on Philanthropy for SNAPD East Kootenay February Edition
- Continuing work on Elk Valley Community Funds
- Attending Inaugural Chamber Meeting and Citizen of the Year Function
- Maintain role as Fund Development Coordinator
- Accepted position of Executive Director as of February 3, 2014