

Executive Director Report – September 15, 2015

June 2015

Strategic Planning Workshop June 16th at College of the Rockies: CDCF is coordinator and initiator of a series of workshops for non-profits. Well attended with 24 participants from throughout the east Kootenay region.

Cranbrook Poverty Reduction Committee: Developed report in collaboration with Kerri Wall and Darcy Victor to Ministry of Children and Family Development and Union of BC Municipalities on the Poverty Reduction Forum held in Richmond March 2015.

Donation to Key City Gymnastics: Developed agency agreement in conjunction with RDEK to facilitate donation to the gymnastics club.

CAGP Workshop: working with financial advisors.

Legal: June 25, 2015 met with Marko Maryniak of Rockies Law to discuss letter from A. Ryan regarding donation of securities. Response sent to Mr. Ryan Ryan's request for re-imburement and issuance of tax receipts composed by Rockies Law.

Insurance: notified Intact Insurance of potential legal action against the CDCF and Wayne Eburne. Intact Insurance representative Gary Smith activated our coverage and requested to be notified should a claim be filed.

Mark Mahovlic Memorial Scholarship: follow up with 2015 recipient regarding disbursement process and documentation required by CDCF. Student has 18 months after graduation to access funds.

Social Planning Council: attended AGM on behalf of CDCF

July 2015

Donation to Key City Gymnastics: \$33,419.59 transferred to gymnastics club July 17, 2015.

Legal: Prepared a chronology of events as advised by Rockies Law.

Financial Advisors: met with Bill Hughes regional director for Investors Group; Michael Christianson and Frank Van den Broek of Sunlife Financial services and Robert Venier with BMO Nesbitt Burns.

Alco Engine Rededication: attended ceremony with Wayne Eburne and Jody Jacob.

Fernie Fund: worked with Eric Johnstone Fernie Branch manager at EKCCU to prepare presentation to EKCCU board in September. Eric is applying for \$10,000 grant to CDCF for Fernie Fund.

TELUS: Liaised with Jennifer Park, Community Investment Manager and Jonathan Gatehouse of Behaviour Marketing to develop and launch cause marketing program to benefit CDCF. Also attended marketing events throughout the week of July 24 – August 1, 2015

Gifts That Give Hope: Began initial planning with community volunteer Patricia Whalen to update web page for 2015 giving fair. Fair date is December 5, 2015 at Western Financial Place.

Friends of Children Fund: received employee matching contribution from TELUS and James Letcher (grant committee member) of \$730.08

Treasurer: worked with past treasurer Bev Bull and current treasurer Lori Stevenson to assist with transition of role.

Vancouver Foundation: work with Vancouver Foundation and Osprey Foundation (Nelson) to coordinate BC Community Foundation's regional gathering October 15 and 16 in Nelson. Topics include Gift Planning, Working with Financial Advisors, Vancouver Foundation Investment overview and Endowment Incentives program through Columbia Basin Trust.

Cranbrook Library 90th Anniversary Gala – Attended planning meeting with committee. Worked on MOU with Ursula Brigl. Gala to be held November 21st at Royal Alexandra Hall. 65% Funds raised will go CPL Endowment fund held with CDCF. 35% of funds raised to CDCF endowment.

2015 Minerals South Conference – work with committee to coordinate mining conference November 3, 4, 5, 2015 at the Heritage Inn.

Falkins – Met with Wayne Eburne and Pete Stefano regarding fund.

August 2015

Calgary Foundation: worked with Allison Schultz at Calgary Foundation to explore investment returns and options for CDCF.

TELUS Care-A-Van: Attended presentation of \$5000 donation on behalf of TELUS to CDCF for Facebook likes campaign.

TELUS Fibre for Good – program running until September 30th, \$25 donation made to CDCF when new subscribers vote for us in local campaign

Legal: August 12, 2015 personally received notice of claim filed in small claims court from Mr. Ryan at CDCF offices. Claim is for \$15,146 for loss in value of stock. Defendants on the claim are Cranbrook and District Community Foundation and Wayne Eburne

Insurance: notified Intact Insurance of regarding notice of claim and forwarded all documentation. Intact chose in-house legal counsel to represent CDCF.

Legal: Dana Romanick of Kootenay Law based in Nelson represents CDCF in this matter. August 20, 2015 a reply to the claim was filed with the court registry. Now that the reply is filed CDCF is awaiting a date for a settlement conference.

Guidance Planning Strategies: Met with Colin Campbell at GPS to provide information on scholarship funds, they would like to start a fund for college students studying business to celebrate 20 years in business.

Friends of Children Fund: received notification from Friends of Children office that Cranbrook Rotary Club individual members contributed \$1150.00 to them for their opportunity fund. Once payment received fund will be ready to endow at \$10,866.80.

Hyundai for Hunger: food truck event raised \$2009.00 for Salvation Army Soup Kitchen fund. Now an annual event.

Cranbrook Poverty Reduction Committee: attended community discussion with Cranbrook Service providers, MLA Jackie Tegart, representatives from CBT and MLA Bennett's office. Cranbrook is one of seven pilot communities in BC.

East Kootenay Housing First Project (shelter): received update and pro forma from Bentsen Development Consultants. Communicated with City of Cranbrook elected officials and MLA Bennett's office as to the status of the project. Also provided a summary of the CDCF's involvement with the project and the financial contributions to date.